

**CITIZEN COMMENT NOTICE
CITY OF COLONIAL HEIGHTS, VIRGINIA**

**2008-2009 amended COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
(CDBG-R)-additional funding to be received from the Recovery Act**

The City of Colonial Heights, Virginia is required by the U.S. Department of Housing and Community Development (HUD) to prepare a yearly Annual Action Plan, and solicit citizen views on the proposed Community Development Block Grant (CDBG) program activities contained in this document. The City has received \$86,560 in CDBG funds for the Program Year (PY) 2008-2009. **In addition the City will be receiving and additional \$23,510 under the American Recovery and Reinvestment Act of 2009 (Recovery Act).**

The proposed CDBG activities will help sustain safe and affordable housing by addressing deteriorating building conditions due to lack of owner funds for very low to moderate income residents. Funding from the Recovery Act will be applicable City wide.

Proposed Use of CDBG Funds

Emergency Home Repair Program	\$21,160
Program Administration	<u>2,350</u>
Total CDBG Budget	\$23,510

Citizen Participation Plan

A draft of the 2008-2009 Amended Action Plan will be available for public review beginning May 22, 2009 at the following locations: City Clerk's Office & Department of Planning and Community Development, City Hall, 201 James Avenue; Senior Citizen Center, Roanoke Ave; and the City of Colonial Heights Public Library. A summary of the Plan will be posted on the City website www.colonial-heights.com. Anyone desiring more information about this matter or to make comment on the draft amended action plan should contact the Director of Planning and Community Development at 201 James Avenue, Colonial Heights, VA 520-9275 email: schanzenbacher@colonial-heights.com Comments will be accepted until Wednesday June 3, 2009.

Displacement Statement

No displacement will be required by the activities to be undertaken with CDBG-r PY2008-2009 assistance.

George W. Schanzenbacher, AICP, Director
Department of Planning & Community Development

City of Colonial Heights, VA CDBG-R Action Plan Substantial Amendment Draft 5/19/09

2. Contents of a CDBG-R Action Plan Substantial Amendment.

a. The required elements in the CDBG-R substantial amendment to the annual action plan for entitlement communities, Insular Areas, and non-entitlement counties in Hawaii are:

i. Pursuant to 24 CFR 91.220(d), (e) and (l), a description of the activities the jurisdiction will undertake with these funds to address priority needs and objectives. 24 CFR 91.220(l)(ii) is waived. The grantee shall instead identify any other Recovery Act funding to be used in conjunction with each activity and total activity budget from all funding sources.

No other Recovery Act funding is proposed

Total Emergency Home Repair Activity budget: \$23,000

In addition, grantees must provide information concerning CDBG-R assisted activities in an electronic spreadsheet provided by HUD. The information that must be reported in the spreadsheet includes activity name, activity description, CDBG-R dollar amount budgeted, eligibility category, national objective citation, additional Recovery Act funds for the activity received from other programs, and total activity budget. An electronic copy of the spreadsheet and the format will be available on HUD's recovery website at <http://www.hud.gov/recovery>. Grantees must include a paper copy of the spreadsheet in their substantial amendment and must submit an electronic version of the completed spreadsheet to CDBG-R@hud.gov.

Electronic spread sheet is attached as exhibit A.

ii. A description of how the distribution and uses of the grantee's CDBG-R funds will meet the requirements of Title XII of Division A and Section 1602 of the Recovery Act: that, in selecting projects to be funded, recipients shall give priority to projects that can award contracts based on bids within 120 calendar days from the date the funds are made available to the recipients; and that for CDBG-R funds being used for infrastructure investments, recipients shall give preference to activities that can be started and completed expeditiously, including a goal of using at least 50 percent of the funds for activities that can be initiated not later than 120 calendar days after February 17, 2009.

The Emergency repair program is currently operational and has all components currently in place. The funding will allow approximately 3-5 additional low/moderate income individuals to receive emergency repairs. Based on our experiences to date, over the last 4+ years, contracts can be awarded within 120 calendar days from the date funds are made available.

iii. For each activity, a written description of how the use of CDBG-R funds for the activity will maximize job creation and economic benefit in relation to the

CDBG-R funds obligated, and will address the Recovery Act, by:

(A) Preserving and creating jobs and promoting economic recovery;

For each individual assisted there will be a contract that specifies the work to be performed. Contractors are secured thru City procurement and awards made up to \$8,000 per project. Each contract will have a specific set of contractor work to be performed. Contracting jobs will be created based on this agreement.

(B) Assisting those most impacted by the recession;

All work is performed for extremely low/moderate income individuals based on HUD guidelines

(C) Providing investment needed to increase economic efficiency;

N/A

(D) Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits;

N/A

(E) Minimizing or avoiding reductions in essential services; or

N/A

(F) Fostering energy independence.

Emergency energy repairs may be needed

iv. For each activity, the number of full- and part-time jobs estimated to be created and retained by the activity (including permanent, construction and temporary jobs).

Emergency Repair program-estimated -3- 5-construction jobs

v. A description of the activities that will be carried out with CDBG-R funds that promote energy conservation, smart growth, green building technologies, or reduced pollution emissions.

N/A

vi. Information on how to contact grantee program administrators, so that citizens and other interested parties know who to contact for additional information.

Citizen contact can be made to:

George W Schanzenbacher, AICP

Director

Department of Planning and Community Development

City of Colonial Heights

201 James Avenue

Colonial Heights, VA 23834

804 520-9275

Schanzenbacherg @colonial-heights.com

or via the City Action Center online-which is available at www.colonial-heights.com

vii. A signed standard federal form SF-424, and signed certifications as specified in section II.H. of this notice.

Signed form SF-424 is attached as Exhibit B.

Signed certifications are attached as Exhibit C.

CDBG-R
Activity Data Spreadsheet

Jurisdiction/Grantee Name: City of Colonial Heights, VA		CDBG-R Formula Grant Amount:				Date: 5/26/09	
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget
Emergency Home repair	Provide emergency funding assistance for home repairs to low/moderate income eligible	520.202(a)(i)	570.208(a)(3)	\$21,160	\$0	\$0	\$21,160
Emergency Home repair administration	administrative costs			\$2,350	\$0	\$0	\$2,350
						TOTAL	\$23,510